

Special Board Meeting Minutes



March 24, 2010

Location: Town Toyota Center
Orchard View Room
1300 Walla Walla Ave
Wenatchee, WA 98801

Board Members Present:

Joe Jarvis (President)
Alicia McRae (Member) Dawn Collings-(Secretary)
Doug Poole (Member)
Shane Reichert (Member)

In Attendance: Allison Williams, City of Wenatchee Executive Services Director; Mark Miller, Town Toyota Center General Manager, Michelle Bayne, and Numerous TTC Staff

Joe Jarvis, Board President, called the Greater Wenatchee Regional Events Center Public Facilities District (GWPFDD) Special Board Meeting to order at 3:00 pm.

1. Consent Items:

- Motion to approve agenda, vouchers, and minutes from prior meeting.
 - Motion by Board Member Poole to approve agenda, vouchers, and minutes from prior meeting. Board Member Reichert seconded the motion. Motion carried.

2. Public Comment

No public comment was made.

Action and Other Items:

1. E.D. Hovee & Company Report and Recommendations

- Discussion continued from the previous joint PFD and City Council Work Session where E.D. Hovee presented his recommendations for the city. Board member Collings asked that all three entities (Convention Center, TTC, and CVB) all sit together to discuss what each really does. Some concern was expressed regarding the distance between the two buildings. The board members felt that they did not have enough information to make a decision. Allison Williams offered the City of Wenatchee to facilitate a number of meetings to get committees formed with representation from each group. Board member Riechert felt this process may take too long and wants food and beverage to be taken care of now. Allison Williams asked that the PFD Board bear with the city for the next 30 days while all questions get answered. President Jarvis asked for volunteers for the committee. Board member Poole and McRae volunteered. President Jarvis also asked that Mark Miller be a part of this process.

2. Discussion of Potential Adoption of Board Policies

- At a previous PFD Board Meeting President Jarvis passed out a rough draft of board policies and asked the board to review them. Joe made one minor correction on page 11 adding the sentence "Event contracts are excluded from the \$30,000 limit." Board Member Reichert expressed concern that Chuck Zimmerman had not seen the policies. President Jarvis believed that Zimmerman had seen the policies. No other suggestions were made.

- o Board Member Collings motioned to adopt the board policies pending Chuck Zimmerman's approval. Board Member Riechert seconded the motion. Motion carried.

3. Development of Mission and Vision Statements

4. President Jarvis asked to collect all board member mission and vision statements. President Jarvis suggested that the statements be brief so people remember them. President Jarvis asked each board member to look over the statements and bring recommendations to the next meeting.

5. General Manager Update

- o Town Toyota Center General Manager Mark Miller presented a brief update on upcoming events. Mr. Miller also announced a Merle Haggard concert for April 29th and explained co-promoting for this event. He also gave a brief explanation on how marketing works with co-promoted show. He gave an update on attendance for Venom, Monster Trucks, Cats, and Wild. He also gave an update on his plan for the summer months.

6. Parking Lot Use Agreement with the City of Wenatchee

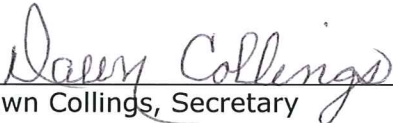
- o In the past the Town Toyota Center allowed the City of Wenatchee use of the parking lot during the July 4th firework show and Mark Miller suggested that the PFD allow the City to use the parking lot this year.
- o Board Member Collings motioned to approve the Parking Lot Use Agreement with the City of Wenatchee. Board Member McRae seconded the motion. Motion carried.

The Board concluded that a date for a follow-up meeting would be determined at a later date.

With no further business, the meeting was adjourned at 3:41 pm.

Respectfully Submitted:

Attest:



Dawn Collings, Secretary



Michelle Bayne, Administrative Assistant

NOTICE OF SPECIAL BOARD MEETING

**March 24, 2010
3:00 PM**

**Location: Town Toyota Center
Orchard View Room
1300 Walla Walla
Wenatchee, WA**



Notice is hereby given, that the President of the Greater Wenatchee Regional Events Center Public Facilities District has called a Special Board Meeting March 24, 2010 at 3:00pm at the Town Toyota Center, Orchard View Room, 1300 Walla Walla, Wenatchee, Washington.

AGENDA

Consent Items:

- Motion to approve agenda, vouchers, and minutes from prior meeting.

Public Comment: *(please state your name and address, and limit to 3 minutes)*

Action and Other Items:

- 1) E.D. Hovee & Company Report and Recommendations (Joe Jarvis)
- 2) Discussion and Potential Adoption of Board Polices (Joe Jarvis)
- 3) Development of Mission and Vision Statements (Joe Jarvis)
- 4) General Manager Update (Mark Miller)
- 5) Parking Lot Use Agreement with the City of Wenatchee (Mark Miller)
- 6) Other Business