

Special Board Meeting Minutes



February 24, 2010

Location: Town Toyota Center
Orchard View Room
1300 Walla Walla Ave
Wenatchee, Wa 98801

Board Members Present:

Joe Jarvis (President)
Alicia McRae (Member) Dawn Collings-(Secretary)
Doug Poole (Member)
Shane Reichert (Member)

In Attendance: Chuck Zimmerman, PFD Attorney; Allison Williams, City of Wenatchee Executive Services Director; Brenda Guske, Mark Miller, Town Toyota Center General Manager; Numerous TTC Staff

Joe Jarvis, Board President, called the Greater Wenatchee Regional Events Center Public Facilities District (GWPFDD) Special Board Meeting to order at 2:00 pm.

1. Consent Items:

- Motion to approve agenda, vouchers, and minutes from prior meeting.
 - Motion by Board Member Collings to approve agenda, vouchers, and minutes from prior meeting. Board Member Reichert seconded the motion. Motion carried.

2. Introduction of new PFD Board Member, Douglas Poole

- President Jarvis welcomed Doug to the Board and asked Doug to give a brief explanation of what he does for a living.
- Mr. Jarvis also welcomed back re-appointed Vice President Jim Richardson.

3. Public Comment

No public comment was made.

Action and Other Items:

1. Election of 2010 Officers

- President Jarvis asked if there were any nominations. Board Member McRae stated the current officers were doing a good job and would like to keep them the same. No nominations were made.
 - Board Member Collings made a motion to keep the officers the same. Board Member Reichert seconded the motion. Motion carried.

2. Discussion of Potential Adoption of Board Policies

- President Jarvis passed out a rough draft of the PFD Board Policy Manual and asked for discussion. Board Member Reichert asked for more time to go through it, but said he thinks it is a wonderful starting point. Mr. Jarvis agreed to table the issue until the next meeting.

3. Development of Mission and Vision Statements

- President Jarvis asked Board Members to write down three words that described what the Board's purpose is today (mission statement) and three words that described where they would like to see the Board in the future (vision statement). Mr. Jarvis then sorted the

NOTICE OF SPECIAL BOARD MEETING

**February 24, 2010
2:00 PM**

**Location: Town Toyota Center
Orchard View Room
1300 Walla Walla
Wenatchee, WA**



Notice is hereby given, that the President of the Greater Wenatchee Regional Events Center Public Facilities District has called a Special Board Meeting for February 24, 2010 at 2:00pm at the Town Toyota Center, Orchard View Room, 1300 Walla Walla, Wenatchee, Washington.

AGENDA

Consent Items:

- Motion to approve agenda, vouchers, and minutes from prior meeting.

Introduction of new PFD Board Member, Douglas Poole

Public Comment: *(please state your name and address, and limit to 3 minutes)*

Action and Other Items:

- 1) Election of 2010 Officers (Joe Jarvis)
- 2) Discussion and Potential Adoption of Board Polices (Joe Jarvis)
- 3) Development of Mission and Vision Statements (Joe Jarvis)
- 4) Motion to approve a \$50.00 per month allowance to qualified staff for business usage of their personal cell phones and on-call accessibility (Mark Miller)
- 5) General Manager Update (Mark Miller)
- 6) Other Business

words into categories and asked Board Members to prepare some example statements using the words from the categories, for discussion at an upcoming meeting.

4. Motion to approve a \$50.00 per month allowance to qualified staff for business usage of their cell phones and on-call accessibility

- Town Toyota Center General Manager Mark Miller explained that throughout the last few months, with the transition the TTC, staff has taken on a larger role than originally planned. He stated that he feels lucky to have the staff he does and believes they should be compensated for business use on their personal cell phones. President Jarvis, Board Member McRae, and Board Member Poole all agreed that a cell phone allowance was the best way to go, in their professional opinions.
 - Motion by Board Member Collings to approve a \$50.00 per month allowance to qualified staff for business usage of their personal cell phones and on-call accessibility. Board Member McRae seconded the motion. Motion carried.

5. General Manager Update

- Town Toyota Center General Manager Mark Miller presented a brief update on upcoming events, as well as the strategic plan. Brenda Guske presented a financial update. Mark also presented results of two public surveys the TTC had conducted, in addition to various flyers of upcoming events.

6. Other Business

- President Jarvis asked Allison Williams to give an update on the upcoming joint City Council/PFD work session. Allison reminded the Board that the purpose of the March 18th work session at TTC would be to go over the Hovee Report.
- Board Member Richardson also gave an update on injured Board Member Dan Kelly. All wish for a speedy recovery.

The Board concluded that a date for a follow-up meeting would be determined at a later date.

With no further business, the meeting was adjourned at 2:47 pm.

Respectfully Submitted:

Attest:



Dawn Collings, Secretary



Michelle Bayne, Administrative Assistant