

PFD BOARD REGULAR MEETING AGENDA

June 23, 2022, Noon



**Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801**

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (May, 2022)
3. Minutes (May 26, 2022)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

1. **Richard DeRock, Link Transit**
2. **Manager's Report**
 1. Sales & Marketing Report
 2. Wenatchee Wild 2022-2023 Schedule
 3. Wenatchee Valley Skyhawks
 4. Future Shows/Events
 - a. Wenatchee World Wine Awards
 - b. WWE
 - c. Queensryche/Great White/Slaughter
 5. Financial Statements
3. **Account 5011 Funds Transfer**
4. **Capital Meeting Follow-up**
5. **Sales Tax Report – Submitted by Cordell, Neher & Co, PLLC**

PFD Board Regular Meeting Minutes



June 23, 2022, Noon
Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801

Board Members Present:
Frank Kuntz (President)
Jerrilea Crawford (Member)
JC Baldwin (Member)
Randy Agnew (Member)
Shon Smith (Member)
Tim Hollingsworth (Member) (12:12pm)

In Attendance: Mark Miller, Town Toyota Center General Manager, Cindy Herdt, Lindsay Rey, Chris B. - Town Toyota Center Staff. Guest: Tricia McCullough, Anna Dodge – August Edge, Richard DeRock, Link Transit

President Frank Kuntz called the meeting to order at 12:00 pm.

Consent Items

1. Meeting Agenda for June 23, 2022
2. Vouchers May, 2022
3. Meeting Minutes May 26, 2022

Motion was made and seconded to approve the agenda consent items. Motion Passed 5-0.

May, 2022 Recap

US Bank - Facility Operating Account

	EFT/ACH/Wire-6	(28,724.27)
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Banner Bank - Facility Operating 711 (New)

Accounts Payable	18565-18783	(197,043.16)
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Payroll	18639-22927	(93,803.93)
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	EFT/ACH/Wire - 8	(36,552.18)
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		\$ (356,123.54)
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Public Comment

No Public Comments

Action and Other Items:

1. Richard DeRock, Link Transit

Richard DeRock passed out a packet of information that contained background and history to date of the potential pedestrian bridge being

proposed to eliminate some local transit issues and provide additional access to both the Town Toyota Center and Walla Walla Point Park. The original project was approximately 900 feet of direct connection without bus service and coordinates with the City of Wenatchee, our arena, the park, bike trails and the Apple Capital Loop Trail. At the State level there is interest because the project would reduce vehicle traffic in a congested area. A pedestrian bridge would serve multi-functions over a broad range of users. In preparing an initial state funding request the "ideal" path cost went from \$6-9 million to \$18-32 million. Factors to this include cost of steel and concrete, location options, slope requirements and other ADA requirements. No locations have been settled on but several options are being reviewed for advantages, disadvantages and viability. Applications for the current finance cycle are due next Tuesday. No application will be prepared by then but this will give all interested parties continued time to review the need for the project and better cost. The next funding cycle will take place in two years. Funds from transportation will need to be supported across other agencies. Additional options may better serve and/or alleviate arena parking issues and community transit issues. At this time Mr. DeRock is asking the Town Toyota Center/PFD Board to be involved in the process and prioritize our needs/preferences.

2. Manager's Report

1. Sales & Marketing Report

Lindsay Rey reviewed the sales activity and the status of Loge, Suites and Signage. Weinstein Beverage has renewed both the rink naming and the pouring rights agreements.

2. Wenatchee Wild 2022-2023 Schedule

The Wild schedule that was presented at the last meeting has had no modifications.

3. Wenatchee Valley Skyhawks

The Skyhawks attendance ranged between 400-900 per game. We should net around \$20K for the season. The Skyhawks are looking forward to the next season.

4. Future Shows/Events

We are starting to get some post-COVID bookings. We have the three weekends in October booked for the Leavenworth Oktoberfest. We have numerous offerings out for big-name artists. There has been contact and discussion with Jim Blair/Meridian regarding the parking lot across the street and a potential parking garage.

5. Financial Statements

Tricia McCullough presented the sales tax revenues and the financial statements for the month of May.

3. Account 5011 Funds Transfer

Staff requested approval of the transfer made from Account 5011 to 8711 made on May 19, 2022 for \$500K to cover operating expenses.

JC Baldwin motion to approve the transfer. Randy Agnew seconded the motion. Motion passes 6-0.

4. Capital Meeting Follow-up

The capital plan proposals as shared at the committee meeting were discussed.

Randy Agnew motioned to approve the plan as presented. JC Baldwin seconded the motion. Motion passed 6-0

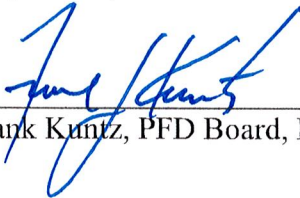
5. Sales Tax Report – Submitted by Cordell, Neher & Co, PLLC

The monthly sales tax accounts were provided by Cordell, Neher.

With no further business, the meeting was adjourned at 1:03 pm.

Respectfully Submitted:

Attest:



Frank Kuntz, PFD Board, President



Cindy Herdt – Administrative Assistant

Capital Committee Meeting Minutes

June 13, 2022, 1:00PM
Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801

Members Present:
Frank Kuntz (President)
JC Baldwin (Member)
Randy Agnew (Member)



In Attendance: Mark Miller, Town Toyota Center General Manager, Cindy Herdt, Aaron Harvey,

A capital review committee consisting of Frank Kuntz, JC Baldwin and Randy Agnew and staff Mark Miller, Cindy Herdt and Aaron Harvey meet on Monday, June 13, 2022 at 1:00pm in the Town Toyota Center Conference Room to review and discuss staff recommendations for capital and maintenance projects.

We used the updated long term capital plan as indicated in the spreadsheet Capital 06022022 Meeting. Items discussed included capital projects as well as other larger and necessary repairs, maintenance and upgrades.

The meeting focused on prioritizing projects that should be accomplished during the remainder of 2022 and in 2023. Each item was reviewed with brief discussion as to why the project was needed. Many are items that have been delayed during the COVID shutdown and uncertainties regarding re-opening.

The list contains 25 projects in 2022 and 2023 totaling under \$1M as estimated. Staff is working on obtaining updated quotes for projects that require them.

It was agreed that these projects should move forward at this time since the funds are available, the projects are needed and the timing for the projects is good since we are in the slower summer months.

Report to the full board will take place at the June 23, 2022 PFD Regular Board Meeting.

With no further business, the meeting was adjourned at 1:30 pm.

Respectfully Submitted:

Frank Kuntz, PFD Board, President

Attest:

Cindy Herdt – Administrative Assistant