

# PFD BOARD REGULAR MEETING AGENDA

June 22, 2023, Noon

Location: Town Toyota Center  
1300 Walla Walla Avenue  
Wenatchee, WA 98801



## Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (April and May, 2023)
3. Minutes (May 25, 2023)

**Public Comment:** (please state your name and address, and please limit to 3 minutes)

## Agenda Items:

1. **Manager's Report**
  - a. Shows/Events
    - i. Wenatchee Wild
    - ii. Bighorns
    - iii. Skyhawks
    - iv. Eastmont High School Graduation
    - v. Moline Healthcare Event
    - vi. Click-It RV Show
    - vii. El Flaco y Mimoso
    - viii. Jurassic Quest
    - ix. NCW Quilt Show
    - x. Apple Ice Classic
    - xi. Oktoberfest
    - xii. Mannheim Steamroller
    - xiii. WVC Basketball Tournament
    - xiv. Cirque Dreams Holiday Christmas Show
  - b. Sales & Marketing Report
  - c. Financial Statements
2. **Sales Tax Report – Submitted by Cordell, Neher & Co., PLLC**

# PFD Board Meeting Minutes



June 22, 2023, Noon

Town Toyota Center  
1300 Walla Walla Ave.  
Wenatchee, WA 98801

Board Members Present:  
Frank Kuntz (President)  
Jerrilea Crawford (Member)  
JC Baldwin (Member)  
Randy Agnew (Member)  
Jim Fletcher (Member)

**In Attendance:** Mark Miller, Town Toyota Center General Manager, Aaron Harvey, Town Toyota Center Assistant General Manager, Cindy Herdt, Lindsay Rey, Dave Mann, Chris Berg, Brian Bolz - Town Toyota Center Staff. Guest – Ashley Tike, Skating Director

President Frank Kuntz called the meeting to order at 12:00 pm.

## Consent Items

1. Meeting Agenda for June 22, 2023
2. Vouchers April and May, 2023
3. Meeting Minutes May 25, 2023

**Motion was made and seconded to approve the agenda consent items. Motion Passed 6-0.**

April, 2023 Recap

US Bank - Facility Operating Account

Banner Bank - Facility Operating 711 (New)

Accounts Payable	19556-19585, 24431-24478	-209,262.95
Payroll	Paychex Entries	-167,493.95
	EFT/ACH/Wire -4	-34,217.76
Total		<u>-410,974.66</u>

May, 2023 Recap

US Bank - Facility Operating Account

Banner Bank - Facility Operating 711 (New)

Accounts Payable	19586-19708	-305,990.45
Payroll	Paychex Entries	-171,464.10
	EFT/ACH/Wire -8	-144,959.94
Total		<u>-661,775.01</u>

## Public Comment

No Public Comments

## Action and Other Items:

### 1. Manager's Report

#### a. Shows/Events

- i. Wenatchee Wild – the team is switching leagues from the BCHL to the WHL effective the 2023-2024 Season. The Board has been asked to support this move.

**Motion was made by JC Baldwin and seconded by Jim Fletcher to notify David White, owner of the Shoot the Puck Foundation that the approve and support the move to the WHL. Motion passed 5-0.**

The team will keep the name Wenatchee Wild. BCHL players will be relocated to other BCHL teams. The current Winnipeg Ice team will relocate to Wenatchee. The WHL is in the process of adjusting the season game schedule. The arena will go from 26 home games in the BCHL to 34 home games in the WHL. We have had discussion with suite owners regarding the coming price increases due to the increase in games. As an example, a \$17K suites will increase to \$22K per year. All loge seats will increase from \$1,500 to \$1,800 per year. The WHL does have some building stipulations/requirements. One is all glass must have rounded edges. This will cost approximately \$10K. The glass has been ordered but is currently on backorder. They require an isolated replay booth. The team has ordered the equipment. The requirements for locker rooms will need to be addressed later as they may require construction that will need some engineering, permitting. The WHL is aware that this will not happen prior to the 2023-2024 Season. The lighting in the main arena will need to be addressed. We are in the process of replacing the original LED lights under warranty. However, the companies we are working with have not determined if the 150ft candle requirement can be met with the existing light fixtures. They have asked for a workout/weightlift room which will do not have and will not be able to provide prior to their first season.

- ii. Bighorns – The Bighorns had prepaid for some facility rent according to their agreement. They have been sent notices of default.
- iii. Skyhawks – The Skyhawks has paid their balance due but will have their final game balance due soon.
- iv. Eastmont High School Graduation – The high School had around 450 graduates and the attendance was approximately 5K.
- v. Moline Healthcare Event – Will be held in the parking lot.
- vi. Click-It RV Show – An RV was stolen over the weekend but it has been located and returned to Click-it. A few safety issues and incidents have occurred recently at other venues including the shooting at the Gorge. We had an altercation between and event person and one of our employees. The police department was on site quickly and resolved the matter.
- vii. El Flaco y Mimoso – Concert coming up on July 8, 2023

- viii. Jurassic Quest – Scheduled for August 4 & 5, 2023
- ix. NCW Quilt Show – Back in the building on August 11 & 12, 2023
- x. Apple Ice Classic – Will be on August 18-20, 2023
- xi. Oktoberfest – Three consecutive weekends starting on September 29<sup>th</sup>.  
Currently working with various entities regarding parking control.
- xii. Mannheim Steamroller – Scheduled for Sunday, November 26, 2023
- xiii. WVC Basketball Tournament – Scheduled for December 8-10, 2023
- xiv. Cirque Dreams Holiday Christmas Show – Christmas show on December 22, 2023

b. Sales & Marketing Report – Lindsay reported that there has been a very good response from suite and loge seat owners regarding the Wenatchee Wild switch from BCHL to WHL. She has not received any pushback on the price increases. There has been new and renewed interest in ownership of suites and loge seats. Jerrilea Crawford took a moment to recognize Lindsay as one of the newest graduates of the Wenatchee Valley Chamber of Commerce Leadership Class. Lindsay is the fourth Town Toyota Center graduate. Congratulations to Lindsay.

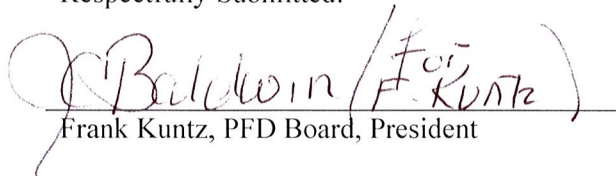
c. Financial Statements – Financial statements for the month of April were presented. The month included three Wild playoff games, three Bighorns games, 3 Skyhawks games. The month of May was also presented. May included the Hell on Hooves Rodeo, Brett Young and three Skyhawks games. One Bighorns game was cancelled. The final settlement for the Hell on Hooves Rodeo will follow in June.

**2. Sales Tax Report – Submitted by Cordell, Neher & Co., PLLC**

The report from Charlie Miracle with Cordell, Neher was presented. The Board did not have any questions.

With no further business, the meeting was adjourned at 12:48 pm.

Respectfully Submitted:

  
Frank Kuntz, PFD Board, President

Attest:

  
Cindy Herdt – Administrative Assistant