

REGULAR PFD BOARD MEETING AGENDA

July 23, 2020, Noon



**Location: Town Toyota Center
ZOOM Meeting
1300 Walla Walla Avenue
Wenatchee, WA 98801**

Join Zoom Meeting

<https://us02web.zoom.us/j/88067847793?pwd=anE2QjlQRzJiaVdIRWQ0cUIWMC9CZz09>

Meeting ID: 880 6784 7793

Passcode: 206012

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (May, June, 2020)
3. Minutes (June 25, 2020)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

1. Manager's Report

1. Food & Beverage
2. Re-Open Procedure
3. Cash Flow
4. Serve Wenatchee/County Hospitality
5. BCHL
6. Financial Report

PFD Board Regular Meeting Minutes



July 23, 2020

Noon

Location: Town Toyota Center
 ZOOM Conference Meeting
 MeetingID:8806787793
 Password: 206012
 1300 Walla Walla Ave.
 Wenatchee, WA 98801

Board Members Present:

- Frank Kuntz (President)
- JC Baldwin (Member)
- Shon Smith (Member)
- Randy Agnew (Member)
- Jerrilea Crawford (Member)
- Marc Straub (Member)

In Attendance: Mark Miller, Town Toyota Center General Manager, Aaron Harvey, Cindy Herdt, Jennifer Bushong, Chanet Stevenson, Chris Berg - Town Toyota Center Staff. Guest: Tricia McCullough, Star Montgomery - August Edge

President Frank Kuntz called the meeting to order at 12:00 pm and took a roll call of attendees.

Consent Items

1. Meeting Agenda for July 23, 2020
2. Vouchers May, 2020 and June, 2020
3. Meeting Minutes June 25, 2020

Will contact board members to obtain signatures on all Meeting Minutes and Voucher Listings.

Motion was made and seconded to approve the agenda consent items. Motion Passed 6-0.

June 2020 Recap

Maintenance & Operations Reser

	Transfers - 3	-5,593.00
US Bank - Facility Operating Account	EFT/ACH/Wire - 3	-9,816.38
Banner Bank - Facility Operating 711 (New)		
Accounts Payable	17135-17199	-69,171.30
Payroll	20588-20614	-34,577.02
	EFT/ACH/Wire - 3	-2,445.85
Banner Bank - Facility Operating		
	EFT/ACH/Wire - 1	-49.00
		-121,652.55

Public Comment

No Public Comments.

Action and Other Items:

- 1) Food & Beverage
F&B Department continues to provide food service under agreement with the two counties as well as limited private off-site catering and lunches. They have continued coordinating with CD-CAC and SWV on their food programs and the groups recently held their back to school mask giveaway drive through event.
- 2) Re-Open Procedure
Mark Miller has continued involvement with industry leaders through Zoom conference meetings on how venues across the country will be able to safely open once local governments allow. Our facility has numerous areas of concern - suites, loge, main bowl, iFiber Rink – to consider. The IAVM is leading the way for a venue certification process that should be available in the next few weeks. Until we are closer to being able to formulate our own personalized re-opening plan, we will continue our focus on basic cleaning of the facility. Other entities that are working on business re-opening plans include USFS, Chelan and Douglas County entities, USA Hockey, BCHL, the State of Washington, and the WA State Coalition. The iFiber Rink holds the highest probability of opening first and in order to do so, we would need to rent the ice at \$190 per hour for 10 users plus two coaches, 5 hours per day.
- 3) Cash Flow
We will expect to need our next funds transfer late fall. If, at September 1 we are still at limited work available, we will discuss administration staff levels. As soon as our counties are in Phase 2 we will be able to put the ice in and operate the iFiber Rink with limited capacity. The Wenatchee Wild will be able to practice in Phase 3. The venue meetings that were previously mentioned are also focusing on having concerns of the entertainment industry addressed in the next stimulus package. The BCHL has announce a tentative start date of December 1, 2020. However, WA State needs to be in Phase 4 for games and the US-Canada border restrictions need to be lessened.
- 4) Serve Wenatchee/County Hospitality
The main focus at the arena for SWV will conclude on July 31st. They will still be coordinating with CD-CAC and the National Guard whose presence and work remains in the building.
- 5) BCHL
The BCHL needs the US-Canada border to be open with fewer COVID19 travel restrictions in order for the season to start under normal conditions. Some games may be possible between the Wild and the other WHL teams.
- 6) Financial Report
Tricia McCullough with August Edge presented on the financial status of the prior month. At this point – and going forward – it will be immaterial to compare current year to prior year due to our COVID19 shutdown. Bond payments will be due in September. Mark noted that our key and most loyal building sponsors have continued sponsorships payments to date. These include Town Toyota, Weinstein Beverage, Confluence Health, Firefly, iFiber and others. It is possible we will need to discussed situations that surround suite ownerships in the future.

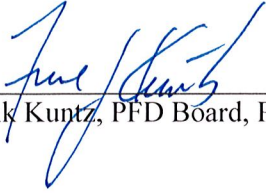
Other:

It was determined (nationwide) that the LED lights that were put in place three years ago during the first phase of the lighting project had manufacturing defects. These lights will be replaced as they come available through manufacturing and our supplies. We currently have eleven failed light fixture and eight replacements are available.

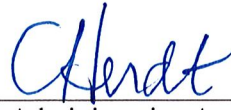
With no further business, the meeting was adjourned at 12:24 pm.

Respectfully Submitted:

Attest:



Frank Kuntz, PFD Board, President



Cindy Herdt – Administrative Assistant