

PFD BOARD MEETING AGENDA

January 27, 2022, Noon



**Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801**

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (December, 2021)
3. Minutes (December 20, 2021)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

- 1. Manager's Report**
 1. Masks/Vaccine Mandates
 2. COVID-19 Testing Site
 3. Wenatchee Wild
 4. Sales & Marketing Reports
 5. Financial Statements
- 2. Sales Tax Report – Submitted by Cordell, Neher & Co, PLLC**
- 3. PFD Board Member Term Renewal**
- 4. 2022 Budget**
- 5. State Audit**

PFD Board Regular Meeting Minutes



January 27, 2022, Noon
Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801

Board Members Present:
Frank Kuntz (President)
Jerrilea Crawford (Member)
Tim Hollingsworth (Member)
Marc Straub (Member)
Shon Smith (Member)

In Attendance: Mark Miller, Town Toyota Center General Manager, Aaron Harvey, Cindy Herdt, - Town Toyota Center Staff. Guest: Tricia McCullough, Star Montgomery – August Edge

President Frank Kuntz called the meeting to order at 12:00 pm.

Consent Items

1. Meeting Agenda for January 27, 2022
2. Vouchers December, 2021
3. Meeting Minutes December 20, 2021

Motion was made and seconded to approve the agenda consent items. Motion Passed 5-0.

December, 2021 Recap

US Bank - Facility Operating Account	EFT/ACH/Wire-5	-\$42,564.46
Banner Bank - Facility Operating 711 (New)		
Accounts Payable	18180-18288	-\$413,573.69
Payroll	21831-22018	-\$103,576.39
	EFT/ACH/Wire - 12	-\$64,551.88
 Banner Bank - Box Office		
	EFT/ACH/Wire - 3	-\$43,268.53
		-\$667,534.95

Public Comment

No Public Comments

Action and Other Items:

1. Manager's Report

1. Masks/Vaccine Mandates

The Wenatchee Wild fans are reluctant to attend games with the vaccine card mandate in place. We have not changed our position at the door and are following the state guidelines. We have been notified that two additional

complaints have been filed. We have declined on ZZ Top due to the mandates and potential lack of ticket sales. We continue to look for youth-oriented events, non-risk rentals and big-ticket events. If any at-risk events become available, we would ask for Board approval on those. At this time, have no reason to expect changes with the Wenatchee Wild for the remainder of the season. The BNCW Home Show is still on schedule. The Bridal Show in January occurred. The KPQ Home & Garden Show in March is 50/50 at this time. The Republican Convention and the Jordan World Circus are still on. Wenatchee Skyhawks say they are planning on playing. Their schedule is available. We are hearing from those who are interested in the larger Christmas catered events. The arena itself is in a wait-and-see-mode on future events, changing of COVID mandates and weighing the potential ticket buyer's willingness to purchase tickets and attend events.

2. COVID-19 Testing Site

COVID Testing is still using a portion of the main parking lot for testing (and potentially vaccinations). Revenue is estimated at \$25-30K per month.

3. Wenatchee Wild

Season is still moving forward. Some shuffling of the schedule has happened due to teams with COVID and border crossing issues. Attendance remains low and is mostly attributed to COVID mandates.

4. Sales & Marketing Reports

Katie reported that there are generally suites available as demand is down. Jack Daniels has renewed as sponsor of the Top Shelf Lounge. A search is on for a new Ice Bar sponsor as Colville Casino has decided not to renew. New and renewed sales in the past 30 days is just over \$39K. Katie and Mark both reiterated that it is difficult to sell not knowing what we can offer and the ability to fulfill commitments until people are ready and willing to return.

5. Financial Statements

The post-audit adjustment of recognized COI revenues has been adjusted. Tricia reviewed the sales tax report and the remaining activities for the month of December.

2. Sales Tax Report – Submitted by Cordell, Neher & Co, PLLC

The Bond payments and transfers information from Cordell, Neher was included in the meeting information packet. It was reviewed but the Board posed no questions about the presentation.

3. PFD Board Member Term Renewal

Shon Smith's position as a Board member has been renewed and a copy of the Chelan County Commissioner's Resolution No. 2021-147 was included.

4. 2022 Budget

The 2022 Budget was presented and reviewed. This is the second budget presented where staff had to deal with much uncertainty regarding "normal"

operations. However, staff feel this is a very conservative budget proposal given the circumstances.


Jerrilea Crawford motioned to accept the 2022 Budget as proposed. Shon Smith seconded the motion. Motion passed 5-0.

5. State Audit

The 2020 State Audit is expected to be completed in the next few days. The Exit Meeting is scheduled for January 31, 2021. Invitations should be out soon. One of the potential claims in the current audit is regarding the Wenatchee Wild. An offer had been made but there has, to date, been no response.

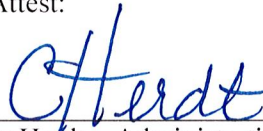
With no further business, the meeting was adjourned at 1:10 pm.

Respectfully Submitted:



Frank Kuntz, PFD Board, President

Attest:



Cindy Herdt – Administrative Assistant