

# **PFD BOARD SPECIAL MEETING AGENDA**

**April 6, 2023, Noon**



**Location: Town Toyota Center  
1300 Walla Walla Avenue  
Wenatchee, WA 98801**

## **Consent Agenda:**

1. Approval of Meeting Agenda
2. Vouchers (February, 2023)
3. Minutes (February 23, 2023)

**Public Comment:** (please state your name and address, and please limit to 3 minutes)

## **Agenda Items:**

- 1. Manager's Report – April 6, 2023**
  - a. Shows/Events
    - i. Paw Patrol
    - ii. Changeovers
    - iii. Wenatchee Wild – 5 Year Extension
    - iv. Bighorns
    - v. Skyhawks
    - vi. KPQ Home Expo
    - vii. Jordan Circus
    - viii. Hell on Hooves
    - ix. Jaripeo
    - x. Brett Young
    - xi. Click-It RV Show
    - xii. Together! Young Christian Concert
    - xiii. Cirque Dreams Holiday Christmas Show
- 2. Interlocal Agreement for the Funding of a Regional Sports Complex Feasibility Study**
- 3. Charity Duffy, City of Rock Island, Economic Development Coordinator – Request for Funds for City of Rock Island Fireworks Event**
- 4. Sales Tax Report – Submitted by Cordell, Neher & Co., PLLC**

# PFD Board Special Meeting Minutes



April 6, 2023, Noon

Town Toyota Center  
1300 Walla Walla Ave.  
Wenatchee, WA 98801

**Board Members Present:**

- Frank Kuntz (President)
- Jerrilea Crawford (Member)
- Marc Straub (Member)
- Randy Agnew (Member)
- Jim Fletcher (Member)
- Tim Hollingsworth (Member)

**In Attendance:** Mark Miller, Town Toyota Center General Manager, Aaron Harvey, Town Toyota Center Assistant General Manager, Cindy Herdt, Lindsay Rey - Town Toyota Center Staff. Guests from City of Rock Island, Charity Duffy

President Frank Kuntz called the meeting to order at 12:00 pm.

**Consent Items**

1. Meeting Agenda for Special Meeting April 6, 2023
2. Vouchers February, 2023
3. Meeting Minutes February 23, 2023

**Motion was made and seconded to approve the agenda consent items. Motion Passed 6-0.**

February, 2023 Recap

US Bank - Facility Operating Account

Accounts Payable	EFT/ACH/Wire-5	-33,451.43
Banner Bank - Facility Operating 711 (New)		
Accounts Payable	19424-19496	-430,227.38
Payroll	19425-24392	-114,011.11
	EFT/ACH/Wire - 6	-80,159.63
Total		-657,849.55

**Public Comment**

Randy noted that he ran into Skating Director Ashley Tike and she mentioned that Wenatchee Parks & Recreation was not willing to list Town Toyota Center activities in their guides.

**Action and Other Items:**

**Agenda Items:**

1. **Manager's Report**
  - a. Shows/Events
    - i. Paw Patrol – resulted in a net loss of approximately \$20K.

- ii. Changeovers - Mark noted we are approximately half way through 32 all-night changeovers over approximately 7 1/2 weeks. In addition, we have some key staff members out during this time. We are still using temp staffing.
- iii. Wenatchee Wild – 5 Year Extension – The five-year extension has been signed. The Wild have invested in lighting and plan to add laser lights for next year.
- iv. Bighorns – The Bighorns are on their 5<sup>th</sup> game. They have exhausted the pre-payment that is applied to individual game settlements.
- v. Skyhawks – the Skyhawks 1st game is this Saturday.
- vi. KPQ Home Expo – held second weekend in March.
- vii. Jordan Circus – Two-night event sold out both nights. Event netted about \$20K and received some negative feedback.
- viii. Hell on Hooves – The rough stock rodeo is held on the main Apple Blossom weekend. Sponsorships are being secured.
- ix. Jaripeo – the Jaripeo is Sunday after the Hell on Hooves event.
- x. Brett Young – This concert is very close to break even in ticket sales.
- xi. Click-It RV Show – will be held again in the parking lot.
- xii. Together! Young Christian Concert
- xiii. Cirque Dreams Holiday Christmas Show – New Christmas show added for December, 2023.

**2. Interlocal Agreement for the Funding of a Regional Sports Complex Feasibility Study**

At previous meetings the board has discussed and agreed to financially support the Sports Complex Feasibility Study. Total cost is not to exceed \$300,000 and the Board approved \$100,000. A consultant has been chosen to conduct the study and we now have the interlocal agreement which is presented at this meeting. The agreement was discussed.

**Marc Straub motioned to approve the agreement. Jim Fletcher seconded the motion. Discussion – Tim Hollingsworth restated his initial feeling that support of this type of activity exceeded the mandates of the Public Facilities District. Motion Passed 5-1. Yeas: Frank Kuntz, Jerrilea Crawford, Marc Straub, Randy Agnew, Jim Fletcher. Nay: Tim Hollingsworth**

**3. Charity Duffy, City of Rock Island, Economic Development Coordinator – Request for Funds for City of Rock Island Fireworks Event**

Charity Duff, Economic Development Coordinator for the City of Rock Island attended to present the request from the city of Rock Island for funds for public fireworks display and event scheduled for July 1, 2023. Her letter of application was included in the meeting packet. This is the first-time event for Rock Island's event. They are planning an event with live music, food vendors and a 15–20-minute fireworks show. They are actively seeking funds from others to support this event but have requested \$15,000 from the PFD, noting any contribution would be welcomed. Ms. Duff described the planning going into the event and the expectations for the show. Wolverine Fireworks has been contracted for the fireworks display. She said they have a \$10,000 sponsor and the event is estimated at a total cost of \$25,000. Board member Jim Fletcher asked if the PFD had a policy for such requests. There is no formal policy or resolution but the Board has approved requests for fireworks shows support for the cities of Wenatchee, Chelan and Manson in the past. In the absence of any thing formally written, Jim suggests a policy or resolution be written.

**Frank Kuntz motioned to support this event with a \$5,000 contribution.**

**Marc Straub seconded the motion. Discussion: Jerrilea Crawford inquired as to whether or not the City of Rock Island allowed the sale of fireworks to the general public and Randy said they do. Jerrilea said that she supports public fireworks displays in communities that do not allow the sale of fireworks to the general public in exchange for a reduction in fire hazards in our local communities. As such she would not support this request. Randy Agnew will abstain from voting on this request.**

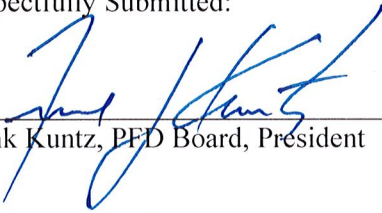
**Motion passed as follows: Yeas: 4, Frank Kuntz, Marc Straub, Jim Fletcher, Tim Hollingsworth. Nay: Jerrilea Crawford. Abstain: Randy Agnew**

**4. Sales Tax Report – Submitted by Cordell, Neher & Co., PLLC**

The monthly sales tax report from Cordell, Neher was presented. The board did not have any questions.

With no further business, the meeting was adjourned at 12:45 pm.

Respectfully Submitted:



Frank Kuntz, PFD Board, President

Attest:



Cindy Herdt – Administrative Assistant